
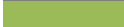


**Diploma units - Tutorials & Assessment briefings Classroom contact calendar**

Every Tuesday at REIWA Learning 0900 - 1630hours

Nos	Date		Course Code	Course Name	Enrolled	Completed	Trainer	
1	2-Feb-10		CPPDSM5019A	Identify & secure a property opportunity				
2	9-Feb-10		BSBMGT502B	Manage people performance				
3	16-Feb-10		BSBFIM501A	Manage budgets and financial plans				
4	23-Feb-10		CPPDSM4015A	Minimise agency and consumer risk				
5	2-Mar-10	Day 1	CPPDSM5012A	Develop a strategic business plan in the real estate industry				
6	9-Mar-10	Day 2	CPPDSM5012A	Develop a strategic business plan in the real estate industry				
7	16-Mar-10		CPPDSM5032A	Market the agency				
8	23-Mar-10	Day 1	CPPDSM4006A	Establish & manage agency trust account				
9	30-Mar-10	Day 2	CPPDSM4006A	Establish & manage agency trust account				
10	6-Apr-10		CPPDSM4030A	Appraise rural property				
11	13-Apr-10	TUTORIAL FREE DAY						
12	20-Apr-10		CPPDSM4079A	Work in the business broking sector				
13	27-Apr-10	Day 1	CPPDSM4009A	Interpret legislation to complete work				
14	4-May-10	Day 2	CPPDSM4009A	Interpret legislation to complete work				
15	11-May-10		CPPDSM4016A	Monitor and manage lease or tenancy agreement (pm unit for sales)				
16	18-May-10	Day 1	BSBSMB402A	Plan small business finances				
17	25-May-10	Day 2	BSBHRM402A	Recruit, select and induct staff				
18	1-Jun-10		CPPDSM4017A	Negotiate effectively in property transactions				
19	8-Jun-10		CPPDSM4036A	Broker sales of industrial, commercial and retail property				
20	15-Jun-10		CPPDSM4050A	Lease industrial, commercial and retail property				
21	22-Jun-10		CPPDSM4018A	Prepare and present property reports				
22	29-Jun-10		CPPDSM4001A	Act as a buyer's agent				
23	6-Jul-10		CPPDSM4019A	Prepare for auction and complete sale				
24	13-Jul-10		CPPDSM4003A	Appraise property				
25	20-Jul-10		CPPDSM4010A	Lease property				
26	27-Jul-10		CPPDSM5019A	Identify & secure a property opportunity				
27	3-Aug-10							

KEY:	 School holidays
	 No class on this day